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**PHARMACY EXAMINING BOARD**  
**Room N108, 4822 Madison Yards Way, 1st Floor, Madison**  
**Contact: Debra Sybell (608) 266-2112**  
**December 17, 2019**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Board.*

**AGENDA**

**8:30 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

**A. Adoption of Agenda**

**B. Approval of Minutes**

- 1) October 23, 2019
- 2) October 28, 2019
- 3) November 15, 2019

**C. Administrative Matters – Discussion and Consideration**

- 1) Department, Staff and Board Updates
- 2) 2020 Meeting Dates
- 3) Board Members – Term Expiration Dates

**D. Request to List Multiple Office Locations on Physician Licenses – Update from Legal Counsel – Discussion and Consideration**

**E. Newsletter Planning**

**F. 8:30 A.M. PUBLIC HEARING: CR 19-145, Relating to the Practice of Pharmacy**

- 1) Review and Respond to Clearinghouse Report and Public Hearing Comments

**G. Informational Items**

- 1) Economic Impact Analysis Process

**H. Discussion and Consideration on Items Added After Preparation of Agenda**

- 1) Introductions, Announcements and Recognition
- 2) Nominations, Elections, and Appointments
- 3) Administrative Matters
- 4) Election of Officers
- 5) Appointment of Liaisons and Alternates
- 6) Delegation of Authorities
- 7) Education and Examination Matters
- 8) Credentialing Matters

- 9) Practice Matters
- 10) Legislative and Policy Matters
- 11) Administrative Rule Matters
- 12) Pilot Program Matters
- 13) Liaison Reports
- 14) Board Liaison Training and Appointment of Mentors
- 15) Informational Items
- 16) Division of Legal Services and Compliance (DLSC) Matters
- 17) Presentations of Petitions for Summary Suspension
- 18) Petitions for Designation of Hearing Examiner
- 19) Presentation of Stipulations, Final Decisions and Orders
- 20) Presentation of Proposed Final Decisions and Orders
- 21) Presentation of Interim Orders
- 22) Pilot Program Matters
- 23) Petitions for Re-Hearing
- 24) Petitions for Assessments
- 25) Petitions to Vacate Orders
- 26) Requests for Disciplinary Proceeding Presentations
- 27) Motions
- 28) Petitions
- 29) Appearances from Requests Received or Renewed
- 30) Speaking Engagements, Travel, or Public Relation Requests, and Reports

#### I. Public Comments

**1:00 P.M. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

#### J. Credentialing Matters

- 1) **Application Reviews**
  - a. Intercept Pharmaceuticals, Inc.

#### K. Deliberation on Division of Legal Services and Compliance Matters

- 1) **Administrative Warnings**
  - a. 17 PHM 135 – G.W.H.
  - b. 17 PHM 153 – P.D.F.
  - c. 17 PHM 172 – I.A.
- 2) **Proposed Stipulations, Final Decisions, and Orders**
  - a. 16 PHM 201 – Kevin Litten, R.Ph.
  - b. 17 PHM 068, 19 PHM 025 and 19 PHM 054, Shawnte L. Robinson, R.Ph.
  - c. 17 PHM 135 – Walgreens #10925
  - d. 18 PHM 041 – Brenda L. Wellner, R.Ph.
- 3) **Case Closings**
  - a. 17 PHM 068 – A.H.A. and H.P.
  - b. 17 PHM 153 – C.P.
  - c. 18 PHM 025 – B.D.K.
  - d. 18 PHM 073 – A.W.F., K.C.N. and W.
  - e. 19 PHM 012 – M.W.

f. 19 PHM 061 – N.C.P. and N.P.

**4) Monitoring Matters**

- a. Robert Stevens, R.Ph. – Requesting Reduction in Testing Frequency, Reduction in AA/NA Attendance Frequency, and Additional Unsupervised Practice Hours
- b. Robin Block, R. Ph. – Requesting Full Licensure

**L. Deliberation of Items Added After Preparation of the Agenda**

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Application Reviews
- 4) DLSC Matters
- 5) Monitoring Matters
- 6) Professional Assistance Procedure (PAP) Matters
- 7) Petitions for Summary Suspensions
- 8) Petitions for Designation of Hearing Examiner
- 9) Proposed Stipulations, Final Decisions and Orders
- 10) Proposed Interim Orders
- 11) Administrative Warnings
- 12) Review of Administrative Warnings
- 13) Proposed Final Decisions and Orders
- 14) Matters Relating to Costs/Orders Fixing Costs
- 15) Case Closings
- 16) Board Liaison Training
- 17) Petitions for Assessments and Evaluations
- 18) Petitions to Vacate Orders
- 19) Remedial Education Cases
- 20) Motions
- 21) Petitions for Re-Hearing
- 22) Appearances from Requests Received or Renewed

**M. Consulting with Legal Counsel**

**1:30 P.M. RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**N. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate**

**O. Open Session Items Noticed Above Not Completed in the Initial Open Session**

**P. CR 19-145, Relating to the Practice of Pharmacy (Continued)**

- 1) Review and Respond to Clearinghouse Report and Public Hearing Comments

**Q. Informational Items**

- 1) Economic Impact Analysis Process

**R. Board Meeting Process (Time Allocation, Agenda Items) – Discussion and Consideration**

**S. Board Strategic Planning and its Mission, Vision, and Values – Discussion and Consideration**

**ADJOURNMENT**

**NEXT MEETING: JANUARY 30, 2020**

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.